



John S. Malcom Elementary

32261 Charles Road, Laguna Niguel, CA92677

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Welcome to John S. Malcom Elementary School!

To register your new student the first step is to complete the online registration, which is part of the registration process. Please go to the Capistrano Unified School District website at: www.capousd.org (Home page – towards the end – right hand side corner)

You will need the following information to complete the online registration:

- A valid address in the cities served by Capistrano Unified School District
- A valid e-mail address
- General Information about your student
- Name, address and district of previous schools
- Parent/Guardian's home/work phone and address
- Name and contact information of emergency contacts
- Immunization dates
- Local physician name and phone number
- If the student was not born in the USA, you will need the date the student entered the USA.

We have also enclosed additional forms that need to be completed along with the online registration. Once these forms and the online registration are complete, please bring the following documents to your residency school site:

- Print out and bring the online registration completion verification document
- Legal birth certificate or passport (age 5 on or before September 01, 2021)
- Official immunization records
- Two proofs of residency (current utility bill –water, gas or electric AND a mortgage statement or rental agreement)
- Completed health exam form (Kindergarten)
- Completed home language survey

Please note that enrollment is not complete until the online registration has been reviewed by the school, other forms are completed, your residency has been verified and the school deems the entire enrollment process to be complete and acceptable. **Please return these documents as soon as possible so we may adequately prepare for the new school year.**